

**PRELIMINARY PLAT CHECKLIST**

SUBDIVISION: \_\_\_\_\_ FILED: \_\_\_\_\_  
ITS LOCATION: \_\_\_\_\_  
SUBDIVIDER: \_\_\_\_\_  
PROPERTY OWNER: \_\_\_\_\_  
ENGINEERING FIRM: \_\_\_\_\_

**COMPLETION OF PLAT PRESENTATION REQUIREMENTS:**

- Five (5) Sets Submitted
- Scale of 1inch = 100 feet
- Proposed Subdivision Name
- Location of the Development by Section, Township, & Range
- Graphic Scale, North Arrow, & Its Date of Preparation
- Boundary Lines of the Proposed Subdivision
- Total Approximate Acreage \_\_\_\_\_ Floodplain Involved? \_\_\_\_\_
- All Platted Streets, Railroad Right of Ways & Utility Easements
- Boundary Lines & Ownership of Adjoining Subdivided Land
- Location & Identification of all Recorded Subdivisions Adjacent & Across a Public ROW
- Location & Identification of all Sewers, Water Lines, Culverts, or Other Underground Facilities
- Location & Identification of all Existing Buildings & Structures
- Topography of Site Showing Water Courses, Marsh Areas, & Contours at max. 2' Intervals
- Layout & Width of Proposed Streets, Utility Easements, Street Names, Lot Dimensions,
- Parks & Other Public Areas on all Property Controlled by the Subdivider
- Proposed Use of all Tracts
- Preliminary Street Grades Shown on the Contour Map
- Provisions for Water Supply
- Provisions for Sewage Disposal
- Provisions for Storm Water Channeling & Disposal
- Provisions for Subsurface Drainage

Draft of Protective Covenants

Correspondence to Applicable Utility Companies:      Copies Received:

Electric Name:	Date Sent:	Response:
Telephone Name:	Date Sent:	Response:
Gas Name:	Date Sent:	Response:
Other:	Date Sent:	Response:

<b>Road Access Jurisdiction:</b>	Township	County	State	Federal
Construction Plans Sent:	Acceptability:	Date:		

<b>County Engineer Review:</b>	Date Plans Sent:	Date Response Received:
Decision/Comments:		

<b>Health Department Review:</b>	Date Plans Sent:	Date Response Received:
Decision/Comments:		

<b>School District Review:</b>	Date Plans Sent:	Date Response Received:
Decision/Comments::		

<b>Soil &amp; Water Review:</b>	Date Plans Sent:	Date Response Received:
Decision/Comments:		

Is **Division of Natural Heritage** Review Required? \_\_\_\_\_ Date Response Received:

Is National Pollutant Discharge Elimination System (**NPDES**) Permit Required? \_\_\_\_\_  
Date Response Received:

COMMITTEE REVIEWED ON: \_\_\_\_\_ ACTION TAKEN: \_\_\_\_\_

**PRELIMINARY PLAT APPROVED ON THE** \_\_\_\_\_ **DAY OF** \_\_\_\_\_, 19 \_\_\_\_\_.