

## FINANCE COMMITTEE MINUTES

**DATE OF MEETING:** September 18, 2018 at 6:01 p.m. County Building

**MEMBERS PRESENT:** Camille Redman – Chair, Cris Rogers, Terry Ferguson, David Newberg, and Melonie Tilley. Also, present Dee Rentmeister, County Administrator.

**MEMBERS ABSENT:** None

### **SUMMARY OF DISCUSSION:**

- Dana Smith, County Clerk, informed the committee that she would be traveling to Iowa next week for training.
- Motion by Ferguson, 2<sup>nd</sup> by Newberg to approve last month's minutes. Voice vote, motion carried.
- Motion by Tilley, 2<sup>nd</sup> by Ferguson to approve all claims including the ones for Road & Bridge. Voice vote, motion carried.
- Review and discussion of the holiday schedule for fiscal year 2019. Motion by Ferguson, 2<sup>nd</sup> by Rogers to recommend to the full board to adopt the 2019 holiday schedule. During discussion, the previous motion was withdrawn by Ferguson and Rogers. Motion by Ferguson, 2<sup>nd</sup> by Rogers to recommend to the full board to adopt the 2019 holiday schedule (attached to minutes). Voice vote, motion carried.
- Mark Mathon, County Engineer, presented a travel request to attend the Fall IACE conference in October. Motion by Tilley, 2<sup>nd</sup> by Newberg to approve travel request as presented. Voice vote, motion carried.
- Mark Mathon informed the committee that he has given some sample ordinances to the State's Attorney's office for review that would establish speed zones in construction areas.
- Committee reviewed and discussed the proposed budget request for the highway department. After review the committee asked Mark to put together a budget proposal incorporating an assistant engineering position and showing the cost savings should this position be created. Dee will also put together information on the total cost including benefits of the position.
- Review and discussion on the budget request from Mental Health. They are asking for \$20,000 increase. Will leave the budget the same as fiscal year 2018.
- A draft printout of the remaining budgets was given to the members for them to review and discuss at a special finance meeting.
- Motion by Tilley, 2<sup>nd</sup> by Ferguson to adjourn at 7:11 p.m. Voice vote, motion carried.

### **COMMITTEE ACTION:**

- Approve last month's minutes.
- Approve all claims including Road & Bridge.
- Recommend to the full board to adopt the holiday schedule for 2019.
- Approve travel request as presented for Mark Mathon to attend fall IACE conference.

### **RECOMMENDATIONS TO THE FULL BOARD:**

- Recommend to the full board to adopt the holiday schedule for 2019.

**DATE OF NEXT MEETING:** October 4, 2018 at 5:30 p.m.

**AGENDA**  
**FINANCE COMMITTEE**

Date and Time of Meeting: September 18, 2018 at 6:00 p.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
  - a.
3. Items for Discussion and Possible Action
  - a. Approve last months' minutes
  - b. Approve claims – Finance and Road & Bridge
  - c. Holiday list for 2019
  - d. IACE Fall meeting travel – Road & Bridge
  - e.
  - f.
4. Items for Discussion Only (No Action Requested)
  - a. Budget review
5. Executive Session
  - a.
6. Motion to adjourn

Posted: September 13, 2018 at 10:00 a.m.

By: Dee Rentmeister

## 2019 Holiday Schedule

December 31, 2018	½ Day New Year's Eve	Monday
<b>2019</b>		
January 1	New Year's Day	Tuesday
January 21	Martin Luther King, Jr. Day	Monday
February 12	Lincoln's Birthday (Obsvd)	Tuesday
February 18	Washington's Birthday (Obsvd)	Monday
April 19	Spring Holiday	Friday
May 27 <sup>8</sup>	Memorial Day	Monday
July 4	Independence Day	Thursday
September 2	Labor Day	Monday
October 14	Columbus Day (Obsvd)	Monday
November 11	Veteran's Day	Monday
November 28	Thanksgiving Day	Thursday
November 29	Day following Thanksgiving Day	Friday
December 24	Christmas Eve	Tuesday
December 25	Christmas Day	Wednesday

TRAVEL EXPENSE REIMBURSEMENT FORM

Name and Job Title: Mark Mathon, County Engineer

Department/Office: County Highway Department

Dates: October 10-11-12, 2018

Nature of Travel: Illinois Association of County Engineers Fall Meeting, East Peoria IL

Meals Total: \_\_\_\_\_

Lodging Total: \$298.28 (\$133/night + tax)

Mileage Total: \_\_\_\_\_

Registration: \_\_\_\_\_

ATTACH ALL RECEIPTS AND DOCUMENTATION

2018 PUBLIC DEFENDER  
TOTALS

2018							
<b>YEAR START</b>		221	314	52	51	159	52
<b>OPEN</b>							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		36	50	9	7	27	7
FEBRUARY		21	29	7	3	17	2
MARCH		40	47	16	7	16	8
APRIL		28	32	5	9	11	7
MAY		33	42	11	8	21	2
JUNE		35	41	8	11	18	4
JULY		27	34	11	3	16	4
AUGUST		51	59	15	19	25	0
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
	<b>YEAR TOTAL</b>	271	334	82	67	151	34
<b>CLOSED</b>							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		58	79	10	20	38	11
FEBRUARY		29	39	8	9	13	9
MARCH		18	25	5	4	13	3
APRIL		28	32	7	6	12	7
MAY		26	36	11	7	14	4
JUNE		20	23	3	3	11	6
JULY		28	39	5	5	25	4
AUGUST		33	40	10	6	18	6
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
	<b>YEAR TOTAL</b>	240	313	59	60	144	50