

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: December 5, 2018 at 7:00 a.m. County Building

MEMBERS PRESENT: Scott Nimmo-chair, Christy Pruser and Lance Reece. Also, present Kevin Kemp, Maintenance Supervisor and Dee Rentmeister, County Administrator.

MEMBERS ABSENT: Ennis and Matthews

SUMMARY OF DISCUSSION:

- Motion by Pruser, 2nd by Reece to approve last month's minutes. Voice vote, motion carried.
- Motion by Reece, 2nd Pruser to approve the claims. Voice vote, motion carried.
- Project updates:
 - Discussion with mice problems at the shelter. Have more dog food than what can be put in the sealed containers. Discussed ways to let the public know what is actually needed at the shelter when making donations.
 - Switched the boiler controls to electronic controls.
 - Will discuss with the sheriff about the possibility of taking his large air compressor to use at the county building and replace it with a smaller unit.
 - Jail security upgrade is complete. There are some minor repairs that need to be made in the jail outside of the security upgrade project.
 - Discussion on locating an area for a lactation room. This is a requirement handed down by the Supreme Court. Will look at utilizing the storage room adjacent to the kitchen.
 - Will be installing a couple of exhaust fans in the circuit clerk's office to help with circulating the heat.
 - Received a rebate check from Mid-American Energy for electrical service.
- General discussion on the janitorial staff.
- Motion by Pruser, 2nd by Reece to adjourn at 7:34 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last month's minutes
Approve the claims.

RECOMMENDATIONS TO THE FULL BOARD:

None

DATE OF NEXT MEETING: January 9, 2019 at 7:00 a.m. County Building