

**DeWITT COUNTY
ROAD AND BRIDGE COMMITTEE
MEETING MINUTES**

DATE OF MEETING: May 12, 2021

PLACE OF MEETING: DeWitt County Highway Department
9900 Revere Rd, Clinton, IL

MEMBERS PRESENT: Travis Houser - Committee Chairman, Jay Wickenhauser, Jamie Prestegaard, Melonie Tilley

OTHERS PRESENT: Mark Mathon – County Engineer

SUMMARY OF DISCUSSION:

Chairman Houser called the meeting to order at 5:30 p.m.

Motion by Tilley, seconded by Prestegaard, to approve minutes of April 14, 2021 Road & Bridge Meeting. Unanimous.

Motion by Wickenhauser, seconded by Tilley, to approve payment of bills. Unanimous.

Mathon presented a quote for the purchase of 4 handheld radios from Clear Talk Communications. Mathon indicated the original radios had been purchased under a grant in 2012 and were in need of replacement. There was discussion of the eligibility of this purchase to be covered by the recently announced federal relief grant. The committee directed Mathon to investigate grant funding prior to the purchase of the radios. Motion by Tilley, seconded by Prestegaard, to approve the quote from Clear Talk Communication for the purchase of 4 handheld radios in the amount of \$4,408.52, utilizing COVID relief grant funds if eligible. Unanimous.

Mathon presented a quote from City Blue for the lease of a large format scanner/plotter. Mathon explained the current scanner/plotter combo utilizes a dedicated server. The proprietary hardware in the server has failed, and replacement equipment is not available. As presented, the quote allows for a \$8,290 trade-in allowance on a preowned scanner/plotter unit. With trade-in, total purchase price would be \$10,510.00. A range of lease terms are offered, with no penalty for early payoff and a \$1 buyout at the end of the lease term. Eligibility for COVID relief grant on this purchase was brought up again, with Mathon indicating he would check on eligibility prior to making the purchase. Motion by Tilley, seconded by Wickenhauser, to approve the large format scanner/plotter quote from City Blue for a 36-month lease at \$318.45/month. Unanimous.

Mathon updated the committee on several topics.

- The department is still taking applications for the Highway Maintainer position, with several good applications already received. Mathon anticipated extending an offer the first week of

June.

- Weekly conference calls for updates and discussion of wind farm road construction are continuing. Mathon encouraged the use of the online comment portal for any wind development related comments or concerns, as the portal places any comments into the record so that responses and resolutions are shared with the County. The Plan of the Day is issued on the Enel Alta Farms II website daily, and includes planned work for that day as well as one to two days ahead. Cement stabilization work is expected to begin on Friday 5/14. Production is expected to be one mile per day. The road segments will remain closed except for local access to homes or fields until test specimens show that specified strength has been achieved, which is expected to be a 3 to 7-day period.
- Motor Fuel Tax General Maintenance Material Bid opening is set for Tuesday May 25. The bids will be on the agenda for the Special County Board Meeting scheduled for Thursday May 27.
- The Highway Safety Improvement Program grant has been submitted. The improvements contained in the grant includes updates to guardrails on County Highways, with specific project locations to be determined.

Motion by Tilley, seconded by Prestegaard, to adjourn at 5:54 p.m.

COMMITTEE ACTION:

Motion by Tilley, seconded by Prestegaard, to approve minutes of April 14, 2021 Road & Bridge Meeting. Unanimous.

Motion by Wickenhauser, seconded by Tilley, to approve payment of bills. Unanimous.

Motion by Tilley, seconded by Prestegaard, to approve the quote from Clear Talk Communication for the purchase of 4 handheld radios in the amount of \$4,408.52, utilizing COVID relief grant funds if eligible. Unanimous.

Motion by Tilley, seconded by Wickenhauser, to approve the large format scanner/plotter quote from City Blue for a 36-month lease at \$318.45/month. Unanimous.

COMMITTEE RECOMMENDATION TO THE COUNTY BOARD:

No recommendations.

Chairman
