

MARINA COMMITTEE MEETING

DATE OF MEETING: January 3 2022 at 5:00 p.m. DeWitt County Building

MEMBERS PRESENT: Dan Matthews – Chair, Jay Wickenhauser, Terry Ferguson, and Aaron Kammeyer. Also, present, Dee Dee Rentmeister, County Administrator, Joe and Marybeth Caldwell, marina operators.

MEMBERS ABSENT: Travis Houser

SUMMARY OF DISCUSSION:

- No one was present that wanted to speak during public comment.
- Motion by Wickenhauser, 2nd by Ferguson to approve the December minutes. Voice vote, motion carried.
- No claims.
- No action/discussion on the sale of the 75 acres.
- Refund of the jet ski slip/lift was addressed and acted on last month.
- Discussion on potential revisions to the slip rental agreement. If the fine is approved will need to develop a process for how the fine is processed and collected. Discussion on the addition of “5A” concerning the requirement to have certified inspection on boats over 30’ and 15 years old if a current renter sells their boat. Several boaters in the audience felt an inspection shouldn’t be needed since the boat was already in a slip/at the marina. What happens if the owner of the boat doesn’t have a trailer to remove the boat from the water for the inspection. Several felt that it was targeting just house boats – those on docks 4 and 6. Matthews indicated that this protects the county/marina. Discussed adding language to the addition of #5 (Copy attached to minutes) Motion by Ferguson, 2nd by Kammeyer to recommend to the full board to approve the changes to the slip agreement as attached. Voice vote, motion carried.
- Discussion on raising the slip fees 10%. Wickenhauser wondered why we would raise the fees this year when the marina operator would receive 55% of the increase. It has been stated that the County needs to find ways to increase their income to make necessary improvements and with an increase now the marina operator will receive most of the increase. Motion by Kammeyer, 2nd by Ferguson to recommend to the full board to raise the current slip fees by 10%. Voice vote with Wickenhauser voting no. Motion carried.
- Discussion on the bid packet for the breakwater. Chastain indicated that they could be ready to send out for bid in February. Discussed having an option on the initial bid to include both current locations.
- Waiting on sumps to be manufactured for the gas dock.
- Kammeyer indicated that he felt that a timeline needed to be established to develop a bid packet for a new lease. Does the county want the same type of lease that it currently has with 1125 Property Management or a management service? Need to explore different ways to manage/operate the marina. Feels that bids need to go out in May with an award in July or August. Committee felt a work session needed to be scheduled to start work on a new marina lease.
- Motion by Ferguson, 2nd by Wickenhauser to adjourn at 5:49 p.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve December minutes.

Recommend to the full board to approve the changes to the slip agreement as attached.

Recommend to the full board to raise the current slip fees by 10%.

RECOMMENDATIONS TO THE BOARD:

Recommend to the full board to approve the changes to the slip agreement as attached.

Recommend to the full board to raise the current slip fees by 10%.

DATE OF NEXT MEETING: January 11, 2022 at 5:00 p.m. County Building

**AGENDA FOR THE
MARINA COMMITTEE**

Date and Time of Meeting: January 3, 2022 at 5:00p.m.

Location: County Building

- 1) Call Meeting to Order
- 2) Persons Wishing to Address the Committee/Public Comment (If requesting action, also list below in section three).
 - a.
 - b.
- 3) Items for Discussion and Possible Action
 - a. Approve last month's minutes
 - b. Approve claims
 - c. Approve refund of non-usable jet ski slip/lift
 - d. Revisions to Slip Rental Agreement
 - e. Revision to slip rental fees
- 4) Closed Session
 - a.
- 5) Items for Discussion Only (No Action Requested)
 - a. Breakwater design and bid specs
 - b. Update on gas dock
 - c.
 - d.
- 6) Motion to adjourn.

Posted: December 28, 2021 at 4:05 p.m.

By: Betty J. Smith

Updates to Slip/Mooring License Agreement

2. Line 2 – Replace “Due Date” with March 1, 2022

(add) If renewal fee is not paid by April 1st, 2022 the Licensee forfeits the right to the slip and must remove their boat within 14 days. If the boat is not removed by April 15th the Licensee will be responsible for any legal fees and costs incurred to have the boat removed.

5. Licensee may not assign, transfer or permit use of assigned slip or mooring,

(add) without the written consent of the assigned Licensee, proof of insurance and approval by the Marina Committee. Licensee may authorize an insured boat to use slip for up to 72 hours without committee approval. Licensee must notify Marina Operator within 24 hours of slip use. Any unauthorized use of a slip will result in a minimum fine of \$250.00

- 5A. *(add) In the event a Slip Renter sells their boat and gives up rights to their slip with the sale of the boat and the boat is over 30’ and more than 15 years old, the boat must pass a certified inspection to be approved to stay in the slip. The Licensee is responsible for the cost of the certified inspection.*

15. *(add) if unpaid electrical bill extends beyond 30 days, Marina has the right to shut off power until bill is paid. In the event an electrical bill goes unpaid at the end of the rental period the Licensee may not be given the option to renew their slip the following year.*

Nov. 2021

Nov. 1, 2021–Nov. 30, 2021

Item	Category	Items Sold	Gross Sales	Returns	Net Sales
Daily Ramp Fee	Daily Ramp Fees	124	\$620.00	\$0.00	\$620.00
Regular		124	\$620.00	\$0.00	\$620.00
Total		124	\$620.00	\$0.00	\$620.00

48% \$297.60
paid ✓ #
1508